

Phantom of the Opera Information Packet

Dear Cast Members and Families,

This year's fall musical *The Phantom of the Opera*. is almost entirely self-funded, so parent involvement throughout the rehearsal and performance process is necessary for a successful show. Any and all donations are appreciated. Thank you for helping to make this a wonderful experience. Here are some ways that you can help our show:

- ★ Purchasing tickets and sharing information with friends and family
- ★ Donating your time and skills by [signing up to volunteer](#)
- ★ [Selling/buying advertisements](#) for the program
- ★ Buying candy or flowers for cast/crew/pit members during the performances
- ★ Personal [donations](#) to the NA musicals
- ★ [Writing well wishes](#) for a cast/crew/pit members to be in the program

Please sign up for Remind to get updates about rehearsal and important information

Join REMIND Please text @25nasmCAST to 81010 or <https://www.remind.com/join/25nasm> for NASD Spring Musical cast updates!

Join REMIND Please text @25naparent to 81010 or <https://www.remind.com/join/25naparent> for NASD Spring Musical parent updates!

Join REMIND Please text @ 25NASHCrew to 81010 or <https://www.remind.com/join/25nashcrew> for NASH Stage Crew for all events!

Included on the following pages and our website:

1. **SCHEDULES** – Rehearsals and Shows
2. **PHOTOGRAPHS** – Headshots and group shots will be taken on Monday, September 30 during rehearsal. Let the team know ASAP if you cannot make this rehearsal.
3. **TICKET PURCHASING INFORMATION** – A guide to our online ticketing system.
4. **PARENT VOLUNTEER FORM** - Due by Monday, September 30 (online (preferred) or on paper). <https://bit.ly/namusicalmidvolunteer>
5. **MUSICAL STUDENT FORM** - Due by Monday, September 30 (online (preferred) or on paper). <https://bit.ly/namusicalmidreg>
6. **ADVERTISING INFORMATION** - Each student should try to sell at least TWO advertisements for the program. Ad space is filled on a first come, first serve basis so submit as early as possible.
7. **ADVERTISING FORM** - Parents can also purchase an ad to highlight your student (online (preferred) or on paper) <https://bit.ly/namusicalmidads>
8. **PERSONAL DONATION REQUEST** - Be sure that you send your donation by Monday, September 30 to be included in the program (online (preferred) or on paper). <https://bit.ly/namusicalmid donate>
9. **WELL WISHES PAGE** - a loving tradition and for a small fee your personalized note will be printed in our program. Due by Monday, September 30 (online (preferred) or on paper). <https://bit.ly/namusicalmidwish>
10. **FLORAL BOUQUETS** - Order in advance. Due by Monday, September 30 (online (preferred) or on paper). <https://bit.ly/namusicalmidflowers>
11. **COSTUME INFORMATION** - all students will be provided a costume, but are asked to bring their own footwear and undergarments

ALL FORMS ARE DUE BY **Monday, September 30**

All cast and pit members must...

1. Review and bookmark the schedule on our website.. It is subject to change.
 2. Sign up for Remind to get updates about rehearsal and important information.
 3. Fill out the [NASD Non-Athletic Participation Fee Payment Form](#) and pay online or bring in a check for \$25 made payable to the “NASD” with your Student ID in the memo line
 4. Complete the [Musical Student Form](#) and bring in a check for \$75 made payable to NASH Musical. If you would like to purchase an extra t-shirt please note that in the memo line.
- * (Leads and Seniors) [Complete a cast biography](#) to be featured in the program. Due Sept 30.

Summary of Important Dates:

Monday, September 30 : Photo day

Monday, September 30 : All forms due including Musical Student Form, Parent Volunteer Form, Advertisements, Donations, Well Wishes, Flower bouquet pre-orders

October 27 - November 3: Tech week and performances (no absences please)

Flowers & Candy: During the three public performances, flowers and candy may be purchased and sent to members of the cast, orchestra, crew and directors. Notes will be provided to write a message with your gift. All of these purchases are part of our fundraising and we encourage you to participate. You may also order bouquets of flowers in advance.

Live Updates: We will be sending informative emails/Remind messages to all participating students and parents with updated rehearsal schedules, reminders of due dates, and any changes anticipated including any necessary rehearsal cancellations. If you would like to be added to the Remind list, join with the code above.

Missing Rehearsals: Rehearsals are mandatory. If you are sick or have to miss rehearsal for any reason, talk to a director/producer or email dschmiech@northalleggheny.org or bob@namusical.com as soon as possible.

Schedule

<p>Rehearsals: August 26 until October 24 ★ Mondays, 2:3-05:00 pm ★ Wednesdays, 2:30-5:00 pm ★ Sundays, 1:00-4:00 pm</p> <p>Tech (No absences): Oct. 27, 28, 29, 30 & Nov. 3</p>	<p>Performances: Wednesday, Nov. 4</p> <p>Wednesday, Nov. 6 Thursday, Nov. 7 Saturday, Nov. 9 Sunday, Nov 10</p>	<p>Time: 4:30 PM - Senior Citizen/Staff Performance</p> <p>7:00 PM - Opening Night 7:00 PM - Show 7:00 PM - Show 2:00 PM - Closing Show</p>
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Photographs

Photographs will be taken on Monday, September 30 **during rehearsal.**

Please follow the following guidelines for what to wear to look your best:

- ★ no words, large logos, or pictures on the front of your clothes
- ★ avoid distracting patterns like stripes and polka dots
- ★ make sure it fits and that you feel comfortable and confident

Contact us via Remind, email, or call (724) 934-7230 if you cannot attend.

Candid photographs will be taken at some rehearsals and a large group photo of the entire cast, crew and orchestra will be taken during show week. For the large group photo, the cast will be dressed in costume, the orchestra will dress in performance black and crew members will dress in all black.

Ticket Ordering

You may order your tickets at any time online, beginning **Monday, September 30**. This is the date that the online system will be open to the public.

Prior to that, beginning **Saturday, September 21 at 9:00AM** you will be given the opportunity to order through a Pre-Sale. Musical participants will be given a presale code to allow early access to the ticket system. The website link and pre-sale code will be mailed to each musical participant a few days prior to pre-sale.

Please be aware that all seating is reserved. You will be able to select your seats during the online ordering process. Therefore, if you wish to reserve seats together, be sure to know how many you need before you go online. We will have no ability to get nearby seats for you at a later date.

Costume Information

All students will be provided costumes to wear during the show.

There are several things you'll be expected to provide for dress rehearsals and performances:

Footwear

- Show footwear to be confirmed.
- For rehearsal, please wear jazz shoes or sneakers.

Hygiene

- Neutral-colored camisole, undershirt, leotard, shorts, and/or tights - everyone is **REQUIRED** to wear something under their costume. Students will get ready in shared backstage dressing rooms, and undergarments make costume changes a breeze!
- Deodorant! Please.

Hair

- A fine-toothed comb or a brush
- Extra-hold hairspray
- Bobby pins and elastics (for long hair) that match their hair. If students have long hair or bangs, they should choose a hairstyle that keeps hair out of their faces for the entirety of the show (braids, ponytails, buns, etc). We may ask for a particular hairstyle for certain characters as we get closer to the show.

Makeup (for everyone of all genders):

- Eyeliner and mascara in dark brown or black. Stage lights have a tendency to wash out the skin and make eyes disappear onstage.
- Pink or red lipstick
- Setting powder or pressed powder, to keep faces looking shine-free under the lights.
- Optional: foundation or concealer that matches skin tone
- Makeup remover and cotton balls/cotton rounds; makeup remover wipes; or baby wipes, for removing makeup or fixing makeup mistakes.
- Additional makeup may be recommended depending on character

If providing your own footwear presents a hardship, please email hs@namusical.com or talk to anyone on the directing team, and arrangements will be made in complete confidence.